



**LAUDER**  
BUSINESS SCHOOL



## **Lecturer and student welcome guide**

This guide is a simple overview for visiting professors and staff, as well as for exchange students



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## Geography

### Factsheet

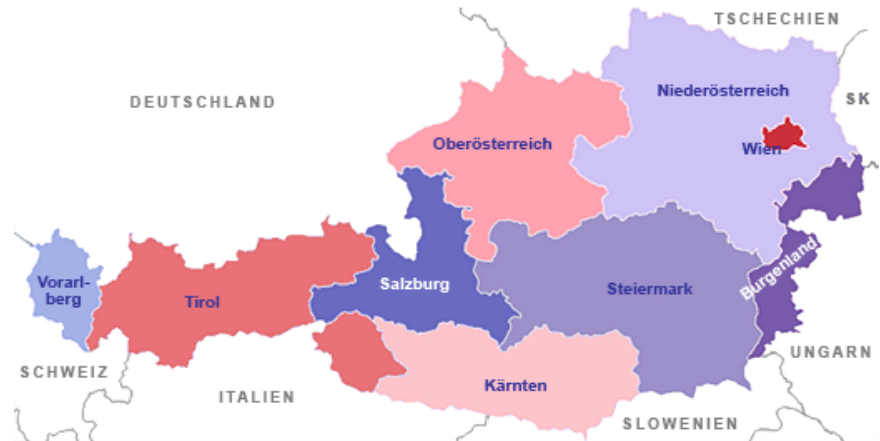
Surface: 83.878,99 km<sup>2</sup>

Habitants: 8.579.747

(Stand 1.1.2015, Statistik Austria)

Official language: German

Currency: Euro



### Politics

Austria is divided into 9

Bundesländer (counties), and each Bundesland has its own political governance. However, the power resides in the Government of the Republic.

The Republic of Austria is a parliamentary democracy. The people elect their government and the president. There is a division of powers between Legislative (i.e. the Parliament, charged with making laws and financial appropriations), Executive (i.e. the Government, charged the execution of the laws), and Judiciary. Since Austria is a federal state, the nine counties form a council that is consulted in the national legislative process.

Austria is a member state of the European Union und therefore is also bound to EU legislation.

Austria has a very rich historical background.

In the past 5 years, Vienna has become a popular congress city. The quality of life is very high standard. According to the rating agency Mercer, Vienna is the city with the highest quality of life, for the 8<sup>th</sup> time in a row.

### Climate

Austria has continental climate comprising four distinctive seasons. In winter, temperature can drop to -20°C with snowfall (particularly in the mountainous areas, but also in Vienna); in summer, temperatures can go beyond 30°C. Autumn and spring are moderate seasons. Rainfall is always possible.

### Tourism

Austrian larger cities are cultural points of interest; the Austrian nature is rich of beautiful mountains and lakes. Some few of them are situated around Vienna, though it is recommended to visit the provinces for finding beautiful spots for relaxation and summer/winter sports, or events such as the

Surf World Cup (Neusiedlersee, province of Burgenland). Most points of interest are easily reachable with public transport (particularly ÖBB, the Austrian Federal Railways).

## Health

Austria has a high quality health system. Particularly in Vienna, there are many medical doctors offering services in English or in other languages (this needs to be verified on their websites).

The tap water is of very high quality and safe to drink in all Austrian regions.

No vaccinations are required when travelling to Austria. Generally, the World Health Organization (WHO) recommends that all travellers be covered for diphtheria, tetanus, measles, mumps, rubella and polio, regardless of their destination.

## Daily Costs

### Budget (up to) €100

- Dorm bed: €25–30
- Cheap double per person: €40–65
- Self-catering or lunchtime specials: €6–12
- Free sights and cheap museums: to €7
- Happy hour: beer/wine €2–4, cocktails €4.50–6.50

### Midrange €100–180

- Hotel double per person: €65–105
- Two-course midrange meal with glass of wine: €25–35
- High-profile museums: €13

### Top end (more than) €180

- Upmarket hotel double per person: from €105
- Multicourse meal with wine: from €70
- Opera and theatre: from €40

ATMs are widely available. Credit cards are not always accepted in budget hotels or budget to midrange restaurants. Bars and cafes sometimes only accept cash.

## Tipping

- **Restaurants and cafes** Tips are generally expected; round up smaller bills (to the nearest 50 cents or euro) when buying coffee or beer, and add 5% to 10% to the bill for full meals. Tip at the time of payment as one lump sum with the bill.
- **Taxis** Drivers will expect around 10% extra.
- **Hotel porters and cloakroom attendants** Tip a euro or two

## Traveling and Visas



Nationals of EU member states, the European Economic Area (EEA) and Switzerland do not require a visa for entering the Republic of Austria. All other nationals require a visa in order to enter the Schengen Area or the Austrian territory. For stays of up to 90 days per 180 days these individuals require a Schengen visa, given that they do not take up employment. According to Appendix 2, Council Regulation (EC) No 539/2001 of 15

March 2001 nationals of the Israel are visa-free.

### Student visas

If you want to study in Austria for a period no longer than 6 months, you will either need

- a **travel visa C** ("Schengenvisum"): for stays in Austria and all other countries within the Schengen zone for a **maximum of 90 days** within 180 days (not necessary if you are allowed to enter Austria visa-free)

or

- a **residence visa D**: for stays in Austria of at least 91 days up to a maximum of 6 months, stays within the Schengen zone are possible for a maximum of 90 days during this period (not necessary if you are a Japanese national)

for entry to and residence in Austria.

You have to apply for this visa in person at the **competent Austrian representative** (embassy, consulate-general) in your home country before travelling to Austria. The visa will then be issued by this authority.

The checklist of documents can be downloaded here: <https://oead.at/en/to-austria/entry-residence-and-employment/>.

### Arrival in Austria

#### Vienna International Airport

Located 19km southwest of the city centre, [Vienna International Airport](#) operates services worldwide. Facilities include restaurants and bars, banks and ATMs, money-exchange counters, supermarkets, a post office, car-hire agencies and two left-luggage counters open 5.30am to 11pm (per 24 hours €4 to €8; maximum six-month storage). Bike boxes (€35) and baggage wrapping (per item €12) are available.

## Transport to/from the city

### Bus

**Vienna Airport Lines** (<https://www.viennaairportlines.at/en/>) has three services connecting different parts of Vienna with the airport. The most central is the Vienna Airport Lines bus stop at Morzinplatz/Schwedenplatz (bus 1185; one way/return €8/13, 20 minutes), running via the Wien-Mitte train station.

### Taxi

A taxi to/from the airport costs between €25 and €50. The Taxis 40100, 31300 and 60160 in the arrival hall (near the bookshop) have a fixed airport rate of €36. [C&K Airport Service](#) has rates starting at €33.

### Train

The cheapest way to get to Vienna's city center is the **suburban train S7** ([www.oebb.at](http://www.oebb.at), (€4.40, 25 minutes). It runs to Wien Floridsdorf via Wien-Mitte from 4.06 am to 12.18am from the airport to Wien-Mitte, and from 4.06am to 11.36pm from Wien-Mitte to the airport.

The **City Airport Train** (CAT, [www.cityairporttrain.com](http://www.cityairporttrain.com)) brings you nonstop from the airport to Wien-Mitte and vice versa (€11, 16 minutes). The first train from Wien-Mitte departs at 5.36 am, the last from the airport in the direction of Wien-Mitte at 11.39 pm. It runs every 30 minutes, 365 days.



## Wien Hauptbahnhof (Vienna Main Station)

Situated 3km south of Stephansdom, Vienna's gleaming-new main train station handles all international trains as well as trains from all of Austria's provincial capitals, and many local and regional trains. It's linked to the centre by U-Bahn line 1, trams D and O, and buses 13A and 69A. A taxi to the centre costs about €10. All stations are generally safe late at night and have good connections with the centre and suburbs.

## Public Transports

Vienna has a well-developed public transport network. Buses, trains, trams and underground lines will take you almost anywhere in the city in no time at all.

Vienna public transport [Wiener Linien](http://www.wienerlinien.at) (<https://www.wienerlinien.at/eportal3/>) operates five



underground lines, 29 tram and 127 bus lines, of which 24 are night lines. Night lines only operate between 0.30 am and 5 am. On weekends and public holidays the Vienna underground remains at the service of its passengers all night.



## Tickets & Passes



Vienna's comprehensive and unified public transport network is one of the most efficient in Europe. Flat-fare tickets are valid for trains, trams, buses, the underground (U-Bahn) and the S-Bahn regional trains. Services are frequent and you rarely have to wait more than 10 minutes.

Tickets and passes for [Wiener Linien](#) services (U-Bahn, trams and buses) can be purchased at U-Bahn stations and on trams and buses, in a *Tabakladen* (*Trafik*; tobacco kiosk), as well as from a few staffed ticket offices.

**Single Ticket** (*Einzelfahrschein*) €2.20; good for one journey, with line changes; costs €2.30 if purchased on trams and buses (correct change required).

**24-/48-/72-hour Tickets** (*24-/48-/72-Stundenkarten*) €7.60, €13.30 and €16.50 respectively. Require validation.

**Eight-day Ticket** (*8-Tage-Klimakarte*) €38.40; valid for eight days, not necessarily consecutive; validate the card as and when you need it.

**Weekly Ticket** (*Wochenkarte*) €16.20; valid Monday to Sunday only (ie tickets purchased on a Friday are still only valid to the Sunday).

## Taxi

Taxis are reliable and relatively cheap by Western European standards. City journeys are metered; the minimum charge is roughly €3.80 from 6am to 11pm Monday to Saturday and €4.30 any other time, plus a per kilometre fee of €1.42. A telephone reservation costs an additional €2.80. A tip of 10% is expected. Taxis are easily found at train stations and taxi stands all over the city. To order one, contact [Taxi 40100](#) or [Willkommen Taxi](#). These accept common credit and debit cards (check before hopping in, though).

## Tram

There's something romantic about travelling by tram, even though they're slower than the U-Bahn. Vienna's tram network is extensive, with 29 lines, and it's the perfect way to view the city on the cheap. Trams are either numbered or lettered (eg 1, 2, D) and cover the city centre and some suburbs. Services run from 5.15am to 11.45pm.



## Before You Go

### Health Insurance

Comprehensive travel insurance to cover any medical problems and a liability insurance are pre-requisites for the exchange. **We will request a proof of both insurances before the exchange.**

Citizens of the EU, Switzerland, Iceland, Norway and Liechtenstein receive free or reduced-cost, state-provided, health-care cover with the European Health Insurance Card (EHIC; called the ecard in Austria, EKVK in German). If you qualify, make sure you arrange it in your home country prior to travelling to Austria.

### Medical Services

Vienna's main hospital, [Allgemeines Krankenhaus](#), better known as AKH, has a 24-hour Accident & Emergency department.

*Nachtapotheken* (night pharmacies) rotate; check [www.vienna.at/apothekendienst-und-nachtapotheken-wien](http://www.vienna.at/apothekendienst-und-nachtapotheken-wien) for locations and opening times.

Comprehensive travel insurance to cover theft, loss and medical problems is highly recommended.

### Electricity

In Austria the power sockets are of type F. The standard voltage is 230 V and the standard frequency is 50 Hz.

Below you find pictures of the applied power sockets and corresponding plugs. And we provide more information about the voltage and frequency.

### Power plugs and sockets

In Austria the power sockets used are of type F. Type F: This socket also works with plug C and E





## Student dorms close to Lauder Business School

### The Jewish Heritage Dormitory

Located in the beautiful and quiet 19th district of Vienna, on campus with the Lauder Business School university, only 5 minute walk from class, our home is **the perfect place for LBS students.**

In our home reside every year about 120 Jewish students from a variety of countries and cultural background. Living with us is a unique opportunity to meet and connect with students from all over the world.

We provide American-Style private or shared rooms, which are fully furnished and ready to move in. In addition, students can enjoy brand new study lounges, social lounge, gym and an affordable laundry service room in the building.

We believe in the importance of having a strong and respectful community and thus, we encourage students to participate in various cultural and fun events which are run by the Jewish Heritage Center throughout the year.

Our goal is to have a home away from home, and we are looking forward to welcome you home!

For Incoming students, we have a special offer: **Price for a single room is 460 Euros/month**

Additionally you can have lunch in the cafeteria for 5 Euros. Lunch comprises of a soup a main course with salad and dessert. For 3 Euros you can also have dinner at the cafeteria. The cafeteria as is cooking 100% kosher, but not gluten free or dairy free.

#### The room includes:

- A Bed
- Desk and Chair
- Closets
- Shower and Toilet
- Light, Heating and Hot Water
- Free Wifi

